**Lambda Alpha National Anthropology Honor Society**

**New Chapter Application Form**

**Thank you for establishing a new Lambda Alpha chapter.**
To establish a new chapter, three sets of information are required, consisting of
1) an application packet for the new chapter,
2) a new membership application and fee ($25) for the new faculty chapter sponsor, and
3) a set of new student member applications and fee payments ($25 each) for the new student members in the chapter.

It is suggested that a new faculty sponsor complete the new chapter application, complete their own membership application, and then recruit new student members and collect the application items (student application forms and fees). These sets of application items (new chapter application and applications for new student and faculty members along with membership fees) should then be forwarded to the Lambda Alpha National Office.

**Application Items to Send to the National Office:**
**New Chapter Application Items**
Please send via email a digital copy of the new chapter application packet to the National Office at laanthro@gmail.com.
Please send a printed copy of the new chapter application cover form with the $25 new chapter membership fee to the National Office via standard mail (see mailing address below). Please make the check for the new chapter fee payable to Lambda Alpha Honor Society.

**New Student/Faculty Membership Items**
Please send via email (laanthro@gmail.com) a digital copy of the faculty sponsor’s membership application.
Please send via standard mail a printed copy of the faculty sponsor’s membership application form and the $25 membership fee made payable to Lambda Alpha Honor Society.

Please send via email (laanthro@gmail.com) digital copies of all application forms for student members of the new chapter. The membership application form is located on the society’s web page laanthro.org on the *Membership Information* subpage. Please refer to the Membership Information page for instructions on the application steps for accepting new student members into the honor society.

Please send via standard mail a printed copy of the membership application forms for all students along with their individual membership fees ($25 per student application). Please ask students to make the checks for membership fees payable to Lambda Alpha Honor Society.

The printed faculty sponsor and student membership application forms and fees can be sent together via standard mail to the National Office.

 **Application Steps to Create a New Chapter**
To establish a new Lambda Alpha chapter, please send a completed Lambda Alpha New Chapter Application Form with supporting items in digital format to the National Office via email (laanthro@gmail.com).  Please send a printed copy of the new chapter application cover form with your new chapter fee payment (the mailing address is listed below). Please provide the following information:

1. The name and academic position of the new faculty chapter sponsor, along with their academic address and contact information (email and work phone).

2. A list of faculty members in your anthropology department, including a brief summary of their academic qualifications and rank. Please attach as a separate page.

3. A list of anthropology courses offered regularly in the department (a copy from the university catalog is acceptable).

4. The total number of declared anthropology majors in your department, separated into undergraduate and graduate listings. Please attach as a separate page.

5. The approximate number of library holdings in anthropology, including books, journals, microfilm, and reference works.

The fee to establish a new chapter is $25.

The faculty sponsor of the new chapter is required to be a member of Lambda Alpha and should submit a membership application plus the $25 lifetime membership fee.

Please send a printed copy of the new chapter application form with the new chapter fee ($25) made payable to Lambda Alpha Honor Society.

Please send a printed copy of the faculty sponsor membership application form and membership fee ($25) made payable to Lambda Alpha Honor Society.

Please send checks or money orders for the above fee payments.
Please do not send cash for the fee payments.

Send new chapter application items to:

Lambda Alpha National Anthropology Honor Society
300 State Street
PO Box 92365
Southlake, TX 76092

Attn: Admin Coordinator