**Lambda Alpha National Anthropology Honor Society**

**Chapter Reactivation Application Form**

**Thank you for reactivating the Lambda Alpha chapter in your department.**
An inactive or dormant chapter is a chapter that has not had a faculty sponsor for several years and has not recruited new student members for several years. To reactivate a dormant chapter, a faculty member needs to volunteer to serve as a chapter faculty sponsor, apply for chapter reactivation, apply for faculty sponsor membership, and annually recruit new student members. The steps for reactivating a dormant chapter are identical to creating a new chapter, except the reactivation form requires less information. Also, a chapter fee is not required for an inactive but established chapter.

To reactivate a dormant chapter, three sets of information are required, consisting of
1) an application packet for the reactivated chapter,
2) a new membership application and fee ($25) for the faculty chapter sponsor, and
3) a set of new student member applications and fee payments ($25 each) for the new student members in the reactivated chapter.

It is suggested that a faculty sponsor complete the Chapter Reactivation Application Form, complete their own membership application if they are not currently a society member, and then recruit new student members and collect the application items (student application forms and fees). These sets of application items (chapter reactivation application and applications for new student and faculty members along with membership fees) should then be forwarded to the Lambda Alpha National Office.

**Application Items to Send to the National Office:**
**Chapter Reactivation Application Items**
Please send via email a digital copy of the chapter reactivation application form to the National Office at laanthro@gmail.com.
 **New Student/Faculty Membership Items**
Please send via email (laanthro@gmail.com) a digital copy of the faculty sponsor’s membership application.
Please send via standard mail a printed copy of the faculty sponsor’s membership application form and the $25 membership fee made payable to Lambda Alpha Honor Society.

Please send via email (laanthro@gmail.com) digital copies of all application forms for student members of the reactivated chapter. The membership application form is located on the society’s web page laanthro.org on the *Membership Information* subpage. Please refer to the Membership Information page for instructions on the application steps for accepting new student members into the honor society.

Please send via standard mail a printed copy of the membership application forms for all students along with their individual membership fees ($25 per student application). Please ask students to make the checks for membership fees payable to Lambda Alpha Honor Society.

The printed faculty sponsor and student membership application forms and fees can be sent together via standard mail to the National Office.

**Application Steps to Reactivate a Dormant Chapter**
To reactivate a dormant Lambda Alpha chapter, please send a completed Lambda Alpha Chapter Reactivation Application Form with supporting items in digital format to the National Office via email (laanthro@gmail.com).  Please provide the following information:

1. The name and address of the dormant chapter.

2. The name and academic position of the new faculty chapter sponsor for the reactivated chapter, along with their academic address and contact information (email and work phone).

The faculty sponsor of the new chapter is required to be a member of Lambda Alpha and should submit a membership application form plus the $25 lifetime membership fee.

Please send a digital copy of the membership application form to the national office via email. Please send a printed copy of the faculty sponsor membership application form and membership fee ($25) made payable to Lambda Alpha Honor Society to the national office via standard mail.

Please send checks or money orders for the above fee payments.
Please do not send cash for the fee payments.

Send the chapter reactivation items to:

Lambda Alpha Honor Society
National Office
Attn: Admin Coordinator
Lambda Alpha National
Anthropology Honor Society
300 State Street
PO Box 92365
Southlake, TX 76092

To establish a new Lambda Alpha chapter at California State University, East Bay,
we need the following information from you about your anthropology department:

1. Appointment of a faculty chapter sponsor (you?)

2.     A list of faculty members in your anthropology department, including a brief resume of their academic qualifications.

3.     A listing of courses offered regularly in anthropology (a reproduction from the university catalogue is acceptable).

4.     The total number of declared majors, separated into undergraduate and graduate listings.

5.     The approximate number of library holdings in anthropology, including books, journals, microfilm, and reference works.

The fee to establish a chapter is $25 for chapter establishment and $25 the lifetime membership fee for the faculty sponsor.  We can apply the $60 you sent us towards these fees (and owe you $10).

However, we also need the above listed information about your anthropology department to create a chapter.
After we receive this information from you we will assign you a chapter name.
You will also receive a charter certificate.